

The information contained within this document applies to students living with Residence Life and Student Housing in Alvarado, Coronado, Hokona, Laguna/DeVargas, Santa Clara, Redondo Village Apartments, SRC Apartments, and Lobo Rainforest. Note: Students who live in either Casas del Rio or Lobo Village, managed by UNM’s private partner, American Campus Communities, should contact their property directly for information related to COVID safe practices, relevant policies, and procedures in place for the 2020-2021 lease year.

Our goal to help you have a full and rich on-campus experience remains, but that experience has been and will continue to be impacted by the current public health situation—above all, our primary objective will be to strive to maintain the safest possible environment in the residence halls. Students who live on campus this year shall be held to the highest standard; your choice to live on campus must be made with the unequivocal understanding and agreement that you will be expected to make daily choices to keep others safe and will be held accountable for decisions or actions which work against that goal.

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Required Testing, Isolation, and Quarantine Updates

UNM has enacted several testing, quarantine, and isolation procedures for the safety of our community. Please read this section fully to understand what may be required of you.

Required Testing

All positive COVID-19 cases are reviewed by a committee of medical and public health professionals who are authorized to take appropriate action to ensure the health and safety of the individual and the community, including isolation, additional cleaning, and invitations for testing of additional individuals. Students who are identified as a potential exposure or contact by this committee are referred for testing through a testing service provided by UNM Student Health & Counseling.

Any resident who receives the referral for testing is required to complete the test; refusal to get a test once referred may result in a report to the Dean of Student's Office and review for action under the Student Code of Conduct.

Isolation for Positive Cases

RLSH has set aside a portion of the residential area for those in need of isolation due to contracting COVID-19. Regardless of RLSH setting aside space, the best place for isolation is not in on-campus housing. If a resident can safely go home or elsewhere because they live locally or have family nearby, they should. If a resident does not live locally or have family nearby, then UNM RLSH will work to try to accommodate them. Please note, RLSH cannot guarantee a space for all.

Space will be limited and only available for UNM students who currently live in on-campus housing, are enrolled in classes, and are well enough to be on their own (as determined by a medical professional). Students who need medical attention that cannot be delivered remotely should be hospitalized or make other arrangements.

RLSH has been working closely with UNM Student Health and Counseling throughout this pandemic, and RLSH and SHAC will continue to coordinate the use of the dedicated isolation space. At the direction of SHAC or other medical professionals, RLSH may require a student to move into the isolation space and remain there until medically cleared to return to their original space. There are instances where student who is tested and in quarantine while awaiting results may also be required to move to the isolation space until test results are received.

Students will be expected to follow all additional requirements of isolation as outlined in an agreement electronically signed at the time of the move to isolation. Students who are found to have failed to follow the requirements of isolation may have their license agreement terminated and will no longer be permitted to remain in campus housing for the duration of the isolation period and/or for the remainder of the academic year.

Quarantine for Exposure

UNM has determined, in many instances, it is possible to allow students to quarantine in their originally assigned spaces, as long as they follow all the safety procedures covered by SHAC or RLSH at the time they are put on notice of quarantine.

RLSH has been working closely with UNM Student Health and Counseling throughout this pandemic, and RLSH and SHAC will continue to coordinate on necessary quarantine for students. At the direction of

SHAC or other medical professionals, a student may be required to quarantine in their assigned space for various lengths of time. This information will be provided to residents at the time they are notified of the requirement to quarantine.

Students will be expected to follow all additional requirements or quarantine. Students who are found to have failed to follow the requirements of quarantine may have their license agreement terminated and will no longer be permitted to remain in campus housing for the duration of the isolation period and/or for the remainder of the academic year.

Required Self-Monitoring Period for all Out-of-State Travel

At the time of distribution of this document, Governor Michelle Lujan Grisham has ordered a 14-day quarantine for visitors to New Mexico, and the plan provided below should be followed by any student who travels out of state. We ask for your patience as we continue to monitor the changing situation and note that our guidance may evolve.

We recommend self-monitoring and self-isolating while at home BEFORE traveling both in and out of New Mexico to further reduce the probability of infection and for added safety. Please note that self-isolating before returning to New Mexico does not decrease the 14-day self-monitoring period outlined below, it is just added safety for you and others. It does not matter if you have been tested before you arrive, you must follow these instructions.

14 Day Monitoring Protocol – Students in Campus Housing

Students arriving or returning from out-of-state locations are required to self-monitor for 14 days. During this time, students in our residence halls must restrict personal interactions on campus. Students not abiding by these rules are subject to disciplinary proceedings under the Student Code of Conduct.

DO:

1. Follow all the protocols of check-in for access to the Residence Halls.
2. Self-monitor and self-isolate BEFORE traveling to New Mexico
3. Begin responding to the UNM Daily Screening email upon arrival
4. Immediately self-report symptoms or a positive COVID-19 test on the COVID-19 reporting website; if reporting a positive case, immediately stop using any shared facilities and contact your RA for further instructions
5. Be prepared to move to isolation or quarantine space if directed
6. Attend classes remotely, NOT in person, during the 14-day self-monitoring period.
7. Utilize carryout or mobile ordering pickup for food service (UNM food locations may be available for mobile ordering on Grubhub Campus Dining)
8. Adhere to all advisories on social distancing and mask requirements, as well as all other residence hall policies
9. Wipe bathroom surfaces with sanitizer/disinfectant before and after use
10. Maximize social distancing at all times.
11. Limit visits to shopping venues (grocery stores, bookstores) to a bare minimum; utilize on-line options, the UNM Bookstore delivers to the halls.
12. Avoid areas of campus with groups of people, library, computer pods, SUB
13. Wash hands several times per day, preferable at least every two hours

14. Take your temperature at least twice per day with the thermometer included in your welcome kit; self-report if your temperature becomes elevated above 100.4 degrees
15. Avoid taking public transit or riding campus shuttles unless necessary
16. Avoid elevators
17. Avoid laundry facilities during peak times
18. Follow all instructional signage in buildings re single direction in order to maintain proper safe practices

DO NOT:

1. Do Not attend in-person classes during the 14-day self-monitoring period.
2. Do Not enter La Posada (while open), rather use meal swipes for carry out at SRC Market or any swipe-and-go location
3. Do Not visit dine in restaurants or food service operations
4. Do Not allow others into your bedroom space – you alone should be there
5. Do Not utilize shared spaces like lounges, common areas, or kitchens
6. Do Not attend mass gatherings, including religious observances, even within social distancing parameters

Move-In

This spring, the move-in process has been designed to limit the number of people in each space and hopefully reduce interactions between residents, and to do our best to separate out-of-state students from in-state students. Students will need to arrive, check-in, and move-in to their assigned space during their selected time block.

We will have two time-blocks during the move-in days allocated (which are outlined below): 9A-1P, 1P-5P. We will be allowing a maximum of 10% of the building occupancy to move-in during each timeslot.

Out-of-State students will need to select a timeslot between Monday, January 11 and Wednesday, January 13. We are asking out-of-state students to return early enough that they can immediately begin their self-monitoring period within the residence halls.

In-State students will need to select a timeslot between Thursday, January 14 and Sunday, January 17. We are asking in-state students to wait to move into campus to give a window of time between the arrival of out-of-state and in-state students to reduce the risk of virus transmission.

The move-in sign-up is currently available for students to begin selecting a move-in. Students will be able to select via their housing dashboard, which is accessible here: <https://unm-residence.symplicity.com>. Students will receive notice back confirming or denying their requested selection time. Students who are denied will be instructed to reselect a time with additional instructions to aid their selection.

Students must select a move-in time no later than 5:00PM on Friday, January 8, 2021. Students who do not select a move-in time will be assigned a time from the remaining available timeslots, and they will be notified of their assigned check-in time on Monday, January 11, 2020.

Move-In Helpers (Family & Friends)

Another essential element of a safe move-in will be a minimal number of friends or family assisting with your move-in. Residents will only be permitted **ONE** person to assist them with moving their belongings into the building. RLSH understands that many students have more than one person looking to see them off to college, and that only allowing one person to assist with move-in may be impactful for resident and their families. To allow more people to wish you well as you join us for the spring, *you will be able to trade out the one person who is assisting you with moving-in*. To be clear, you may only have one person with you at a given time, but you can rotate who that one person is throughout your move-in window. At the end of your move-in window, all non-residents must leave the residence halls.

The one person who is assisting you move in will also be expected to wear a face covering in accordance with state health orders and campus policies. If they are not willing to wear a face covering, they will not be allowed in the building with you. Additionally, this person may not be COVID positive, waiting for COVID test results after exposure, or symptomatic but not tested. During move-in, we ask that people be exceptionally conscious of maintaining a considerable amount of physical distance between families and that everyone wash or sanitize their hands a few times throughout the move-in process.

Check-In Procedures

In brief, RLSH is planning for a check-in which will provide you with everything you need to be able to get into your room while maintaining the most distance possible to keep you and our staff safe. For those who are returning to campus or have helped others move-in in the past, this spring our check-in will be a completely different experience. We strongly encourage all students to pay close attention to the remainder of this section to have the most updated and accurate information.

RLSH will have a centralized check-in tent located in the plaza between the SRC and LaPosada for all main campus residents; if the weather is inclement, the check in location will be in the SRC Commons and there will be signs indicating the change of location.

All residents who are returning for the spring semester are required to stop by the check-in tent to confirm their return to campus. Students, even those remaining on campus for the winter recess, should select a move-in time (as outlined above) and come by the tent to check-in during that timeframe.

Residents at Lobo Rainforest will be able to complete their spring check-in at the desk in the Rainforest Lobby.

What to Bring

Our sincerest hope is that we make it through the spring semester without disruption to our students' ability to stay on campus; but we cannot make that guarantee. We cannot stress enough how important it will be to pack only the essentials as you return this spring. The fewer items you bring with you to campus, the less there will be for you to manage. We urge you to pack lightly and bring only what you need.

The intensity of our request for bringing only the essentials is our clear attempt to hope for the best, but plan for the worst. One of the most significant struggles faced when the residence halls closed in March 2020 was reuniting students with their belongings—our goal is to learn from that difficulty and have a better plan in case the halls must close unexpectedly this year.

We recommend that you only bring with you what you can successfully move out on your own with very short notice. In the instance we need to close the residence halls, you will have a limited window to exit the halls. Though you were able to have assistance moving in, RLSH cannot guarantee that you would be able to bring in additional people to help remove your belongings in the instance UNM must close the residence halls during the semester

Closures

The exceptional actions of our residents this fall have resulted in the residence halls remaining open for the duration of the fall semester and into spring. We commend our residents for their dedication to protecting the pack.

RLSH is planning that the main campus housing facilities, as well as Rainforest and Student Family Housing, will remain open for the duration of the spring semester. Given the spiking nature of the virus in the county, state, and country, however, we want to continue to outline the possibility of a closure of the residence hall.

As a permanent reference point on the details related to RLSH's unanticipated closure plan, and any updates we make throughout the semester, please visit: <http://housing.unm.edu/coronavirus.html>. We will maintain this page with any information related to closures throughout the semester/year, and where appropriate we will email those updates to students via their UNM email.

In the event there is a closure, it is possible that you may be asked to:

- Relocate to another residence hall; and/or
- Depart from campus, unless granted an exception to remain.

We strive to be as transparent and upfront as possible with you about our process if some or all of housing would need to close throughout the winter recess.

RLSH anticipates maintaining a very limited exception process for students who demonstrate an absolute need to stay on campus in the event of an unanticipated closure.

Behaviors & Safety Measures

Living on campus through this pandemic involves the shared responsibility to help keep everyone safe and healthy. We outlined all the following information at the beginning of the fall semester and will maintain these expectations for the duration of the academic year.

Continued Amended Policies

RLSH will be implementing policies and practices with the goal of the safety of our residents and the greater community. These policies may evolve over the course of the semester, and the most updated version of expectations can always be found online at <http://housing.unm.edu/coronavirus.html>. RLSH will also include information in the Residence Hall Handbook, which will be electronically provided to you at move-in and will be available online at <http://housing.unm.edu/current-students/expectations--conduct.html>.

Guests & Gathering Limits

Until further notice, absolutely no guests, except for personal care attendants for students with accommodations, will be permitted in the residence halls at any time. Guests are any person who is not assigned to live in the specific residence hall. Residents may only congregate or socialize, while maintaining social distancing and face coverings, in the residence halls with students who live in their specific assigned residence hall. Students are only permitted to be present in the residence hall to which they are assigned.

Additionally, students are only permitted to have one other person in their room at any time throughout the semester. Apartment style halls may only have 2 additional persons present in the apartment at any time. All persons present in any given room must all live in the same residence hall. Any resident groups outside the residence halls but within the outdoor areas monitored by RLSH must abide by current group-size limits set at the department, university, city, state, or federal level.

RLSH has eliminated double rooms until further notice due to the risk posed by students sleeping in close proximity to each other. Due to this restriction, RLSH will also be prohibiting overnight guests in student rooms.

Students found responsible for violating the guest policy should expect, at minimum, they will lose all visitor (limited to persons who live in the same hall) privileges and will be prohibited from having any other persons in their assigned space for the remainder of the semester. Additionally, if it is found that the guest policy is being violated at the same time other RLSH policies are being violated, it is exceedingly likely that the housing contract for the involved residents will be cancelled and they will be expected to vacate university housing.

The only guest exception is during housing move-in and the planned end of semester closure when students will be permitted to have one guest assist them with the moving process during their move-in timeframe. Additional details related to guest presence at the planned end of semester closure will be released during the fall semester and will be dependent on the status of the health situation.

Any student requesting an individual exception to this policy should reach out to us at housing@unm.edu to be directed to the best individual to evaluate your request.

Housing, other university staff, or emergency personnel with a legitimate business, health, or safety need for their presence in a residence hall may enter any of the residence halls, provided they are wearing appropriate face coverings.

Face Coverings

Per the [public health order](#) requiring all those in New Mexico to wear a face covering anytime they are not eating or drinking, and the University directive requiring all students to wear face coverings unless they are in their assigned dorm room, all residents are required to wear face coverings anytime they are outside of their assigned bed-space. In traditional and suite style halls, bed-spaces are considered the room a resident occupies. In apartments, bed-spaces are the individual rooms within the apartment, therefore the requirement for wearing face coverings includes the kitchen and living rooms.

For students who believe wearing a face covering will pose an undue burden based on a documented disability, we encourage you to work with the Accessibility Resource Center to request a reasonable accommodation.

In the instance that any RLSH staff must enter the individual student apartments or rooms, students will be required to wear a face covering while the RLSH staff is present.

Students who do not wear a face covering in the residence halls will be addressed through the residential conduct process; but may also be subject to additional disciplinary proceedings under the Student Code of Conduct, through the Dean of Students office.

Roommate Agreements

Historically, RLSH has strongly encouraged students to complete a roommate agreement. This year, roommate agreements will be required for those living in the apartment and suite style residence halls. These agreements will set the foundation for how each apartment will assure accountability within the apartment for the part we all play to keep each other safe.

Housing Conduct Process

Students who are found responsible for violating of any of the health protocols outlined above or those communicated with residents throughout the semester will be held accountable for their choices. RLSH will continue to follow the published Housing Conduct Procedures (available within the Residence Hall Handbook), with appropriate and necessary considerations for physical distancing and alternate mediums for meetings between staff and students to address alleged violations of policy. Due to the risk posed to the greater community by health protocol violations, students found responsible could very likely face removal from campus housing, even on the first offense.

The appeals process for students who are removed from campus housing will remain intact but appeals must be filed on the grounds for appeal outlined in the Residence Hall Handbook. Please be aware, the appeal process does not guarantee residency for any reason. We are imploring residents to avoid making decisions which put the health of themselves and the community at risk; doing so puts your continued residency with RLSH at risk.

Students found violating housing policies may also be subject to the disciplinary proceedings under the Student Code of Conduct through the Dean of Students Office.

Facility Limitations & Shared Space Restrictions

For those returning to the residence halls, you will notice some instructions for how you navigate the halls that have not previously been there. You may see stairwells and hallways limited to single direction of traffic, limits on the number of people in an elevator, signs reminding you of the need for masks, reminders on physical distancing, demarcation on the floor to maintain physical distancing, and clear plexiglass barriers in service areas. As recommendations and best practices emerge, RLSH will work to incorporate those into the residence hall space.

RLSH plans to heavily restrict the usage of common area space and kitchens throughout the academic year; the ability to use these spaces will be in accordance with local, state, federal, and University thresholds for in-person interactions. Students should plan that common spaces within the residence halls will either be closed entirely or will have limited use requirements that must be followed.

As New Mexico and our campus proves our ability to limit the spread of coronavirus, RLSH will reopen shared spaces to the safest extent possible.

Cleaning Plans

RLSH plans to clean shared spaces in accordance with information available from the Centers for Disease Control and Prevention (CDC) or per direction from UNM Facilities Management. RLSH uses cleaning chemicals aligned with CDC specifications for sanitization and effective reduction of many viruses and bacteria within the residence hall.

For students living in the Traditional and Suite style halls, RLSH will be disinfecting all hard surfaces three times daily, or as otherwise directed by UNM. Restrooms in traditional halls will be disinfected multiple times daily and fully cleaned once daily.

For students living in the suite style halls, RLSH will provide cleaning of these restrooms on a regular basis, but we highly encourage students to also take action to wipe down the surfaces they touch before and after use. Cleaning supplies will be provided in the restrooms for students to use to wipe down spaces.

For students living in the Apartment Style halls, the residents of the individual apartment unit will be responsible for maintaining the cleanliness of your in-unit restroom. RLSH will provide residents with disinfectant necessary to disinfect hard surfaces in your apartment and restroom. A poster of how to clean your restroom will be posted in the apartment. Please follow the instructions regarding product, method, and frequency to ensure the cleanliness of your restroom.

Within common areas, such as laundry rooms and restrooms, where possible RLSH will install physical barriers or take other actions to encourage appropriate physical distancing between students.

Contractual Obligations & Adjustments

All students who have been assigned a room will have had a 2020-2021 License Agreement Contract Amendment & Addendum made available to them on their housing dashboard; before students moved in, they were required to review and agree to the terms of the Amendment & Addendum. We recommend downloading and reviewing the content of the Amendment & Addendum before the spring semester begins.

Room Rates

In the June 8, 2020 communication, RLSH shared information on room rates for the fall. Based on the continued progression of COVID, established rates will not change. If you are assigned to a single room, you will be charged for the single room. If you are assigned to a room that is normally a double room, you will be charged the double room rate. However, if the global health situation improves and the University decides to place residents with roommates during the spring semester, those in double rooms may be assigned a roommate. Therefore, residents in double rooms must remain roommate ready and the additional bed will remain in that room.

Appeals for Charges

RLSH has a structured process for appealing charges related to cancellations and contract releases. Students generally have to demonstrate significant life altering situations to be eligible for an appeal. For 2020-2021 RLSH will be adding an appeal category for changes directly related to COVID-19 or its

impact. Students must follow RLSH procedures for appeals but will be able to appeal because of unforeseen or uncontrollable impacts caused by COVID-19. This appeal process does not guarantee a specific outcome on housing related charges. To inquire about or request the packet to appeal a charge, please reach out to RLSHMGT@unm.edu.

UNM Food

Safety Precautions

The UNM Food Dining facility is taking many precautions to ensure that all our students and associates are safe while dining with us. UNM Food will have safety signage and equipment that will ensure students practice social distancing, maintaining facial covering requirements, frequently wash their hands, and utilize hand sanitizing stations. Seating will be configured to maintain social distancing per State and local guidelines. The following measures will be included in our safety plan at La Posada and all food services on campus.

- No Self Service
- Facial coverings and other applicable safety supplies required for associates and diners
- Daily associate wellness checks to include temperature check
- Surface sanitizing every 30 minutes
- Constant sanitizing of high contact surfaces
- Increased hand washing and glove guidelines
- Take-out meals available
- Online ordering for pickup and delivery available for participating locations
- Plexiglas Shields at all transaction and communication sites
- Contactless payment options

In addition, UNM Food will comply with all guidelines from the Center for Disease Control and the New Mexico Department of Health to ensure the safety of our students and associates. We will be updating our policies and procedures throughout the fall semester as needed and will communicate these changes promptly. For any questions or concerns, please contact us at food@unm.edu or direct message us on our Instagram platform @UNMFood.

Students will be required to comply with any state executive orders and campus regulations for the safety of the community.

FOR EXAMPLE: Current guidelines regarding face coverings, dine in/takeout restrictions, social distancing, and number of diners per table.

Meal Plan Requirement

Freshmen who elect to live in UNM main campus housing (including Casas del Rio) are required to purchase one of the four Full Access Meal Plans for the academic year. These include the Cherry Unlimited, Lobo Unlimited, Cherry Weekly 15, or Lobo Weekly 15. If a new freshman on main campus for the spring semester does not select a plan, the Lobo Weekly 15 will be the default selection activated for use and charged to the student's Bursar account in January 2021. Visit our [Meal Plans](#) page for more information.

Dining Options

UNM Food will deliver the most comprehensive dining experience as we are able to while following state safety standards and UNM guidelines. A reduced campus population may cause operating hours of our locations to reduce or fluctuate. Current hours of operation will be available at food.unm.edu throughout the semester. Please reach out to us at food.unm.edu for any assistance with meeting dietary needs.

LoboCard Office

Have you submitted your photo utilizing the [Online Photo Submission](#) service through the LoboCard Office website? The LoboCard is the official UNM ID card carried by students for access to their Residence Hall. The LoboCard is the single most important form of campus identification you can have as a UNM Student. From checking out books from the library to buying lunch at the SUB, the LoboCard has you covered. Not only does it function as a photo ID, but it also grants you access to many of UNM's facilities and services.

If you are new to living on campus this spring or current student who may have misplaced your UNM LoboCard, please submit your photo prior to you arriving on campus to ensure it is printed and ready for you to pick up when you check-in to be able to access your Residence Hall with no delay.